



MUSIC

Instrument Loan Agreement

Name		PeopleSoft #		
Home Address	Street	City	State	Zip Code
Campus Address	Street	City	State	Zip Code
Phone		E-mail		
Ensemble(s) or Class(es)		Semester/Term	Check Out Date	Return Date
To be filled out by office				
Instrument	Make	Model	Serial #	
Case #	UConn Tag	Locker #		
Condition when issued	Condition when returned	Additional case contents		

Loan Agreement:

1. This instrument will be checked in and out by the Music Office. It must be returned at the end of the period of use specified above.
2. Acceptance of this instrument obligates the borrower to maintain it for the period of the loan. The borrower must provide reeds, oil, swabs, strings, other expendables, and routine maintenance at his/her own expense.
3. This instrument must be returned in the same condition as it was borrowed, barring normal usage wear and tear. In the event of loss or damage, the borrower will fund the replacement of the instrument of equal value or at list price for an instrument of the same make and model.
4. A technician selected by the Department of Music and paid by the borrower will repair damage caused by neglect on part of the borrower.
5. If the borrower fails to return the instrument by the specified return date or returns it damaged, the borrower will be financially responsible for the instrument and will be billed accordingly.

Failure to comply with the Loan Agreement may result in a Bursar's hold on the borrower's University of Connecticut account and the blocking of his/her University of Connecticut registration and housing.

I have read and agree to the above terms.

Borrower's Signature		Date
Instructor's Name (Print)	Instructor's Signature	Date