

Request to Add a Course and Post a Final Grade

Please complete all of the following, then route to Eva Gorbants for Dean's Office approval. The Dean's Office will route the approved request to the Registrar's Office for processing.

Name:PeopleSoft:				Email:		
				Cell:		
			Course	Informati	on	
Department	Catalog #		Section #	# of credits	PeopleSoft Class #	
Circle app Year	ropriate term	FALL	WINTERSESSION	SPRING	SUMMER SESSION	
Final Grade		Instructor's	Approval/Signature		Date	
Department Head App	oroval/Signatur	e e	Date			
					ned class to this student's schedul your assistance.	e and
Amanda Wilde, Director School of Fine Arts Dea Amanda.wilde@uconr 860-486-4571	an's Office	_	Date			